
Job Title: Tutor Liaison Officer

Team PGSA Executive

Key Relationships

President, Vice President (Community), Vice President (Advocacy)

Role Purpose

To ensure the association's ability to provide strong advocacy for Tutors at Victoria University of Wellington. The Union Liaison Officer must be an active networker and advocate. They must also be a member of the Victoria University of Wellington tutors' network, and represent the PGSA to the organising committee of that network.

Key responsibilities	Deliverables/outcomes
Relationship management – TEU	<ul style="list-style-type: none">• Maintain the strategic relationship between the PGSA and the TEU.• Maintain relationships with the TEU representatives and organiser for VUW
Relationship management – Tutors network	<ul style="list-style-type: none">• Be an active participant in the Victoria University of Wellington tutors' network• Keep the Vice President (Advocacy) abreast of matters arising in the tutors' network
Relationship Management – Centre for Academic Development (CAD)	<ul style="list-style-type: none">• Maintain a relationship with CAD who provide training and support to tutors at VUW
